

Navya Kakkar

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EDUCATION

UNIVERSITY OF SAN FRANCISCO (USFCA) | 3.93 GPA

Bachelor of Science in Finance | Bachelor of Science in Business Analytics

San Francisco, CA

Expected: June 2026

- **Honors:** Achieved Dean's Honor Roll Every Semester, President of School of Management Honors Program (SOMHP)
- **Relevant Coursework:** AI for Business, ML for Business, Spreadsheet Analysis, Investment Analysis, Honors: Quantitative Business Analysis, Business Statistics, Data Mining, Data Visualization

PROFESSIONAL EXPERIENCE

E.L.F Beauty

Oakland, CA

Financial Planning and Analysis Intern

May 2025 - August 2025

- Built an Excel reporting engine monitoring \$1M+ monthly OpEx; automated KPI views and exception checks, cutting reconciliation effort ~30% (est.) and improving forecast-readiness for leadership reviews.
- Reconciled and migrated \$70M+ forecast data across Vena (NetSuite) and SAP; implemented version control + documentation to create an audit-ready change trail across forecast cycles.
- Partnered with Marketing/HR/Ops to collect and validate inputs (lookups, tie-outs, variance checks) and delivered summary views used to explain forecast vs. actual drivers.
- Built a Python regression forecast for T&E run-rate using headcount/seasonality/event drivers; surfaced scenarios exceeding budget by 10%+ (est.) to support proactive cost controls.

Capstone Project

May 2025 - August 2025

- Built a 4-year model for 3 product launches (units/revenue/gross margin), combining top-down market sizing with bottom-up pricing and retailer margin assumptions; ran sensitivities to quantify payback and profitability ranges.
- Led project planning with a cross-functional intern team, defining milestones and consolidating analysis into an **executive-ready deck** aligned to finance and marketing stakeholders.
- Presented an executive-ready recommendation deck (top-3) highlighting key drivers, risks, and scenario outcomes to support go/no-go decisions.

Silk Investment Institute

San Francisco, CA

Investment Analyst for Silk Investment Institute

August 2024 - Present

- Built a Python data pipeline (Reddit API) around earnings events and applied NLP sentiment labeling; delivered repeatable outputs to support investment discussion and research signals.
- Standardized and QA'd large financial datasets; documented workflows so analysts can reproduce results and reduce data-quality defects in future cycles.
- Trained analysts on Bloomberg/FactSet/Excel and created onboarding guides to shorten ramp time for new researchers.

Malloy Group San Francisco, CA

Malloy Group Consultant

January 2025 - March 2025

- Evaluated U.S. regions for industrial robotics manufacturing, comparing labor, logistics, tax, and incentive structures to identify **cost-optimized locations**.
- Built **scenario models** of regional cost/incentive trade-offs and delivered a **client-ready recommendation deck** under tight deadlines, aligning findings with the client's financial and operational constraints.
- Coordinated tasks and timelines across the team to ensure **on-time delivery of analysis and presentations** to senior client stakeholders.

LEADERSHIP EXPERIENCE

School of Management Honors Program

San Francisco, CA

President of School of Management Honors Program

August 2024 - Present

- Lead a 20-member board and execute programs for 400+ students, owning **end-to-end operations: timelines, scheduling, vendor/venue coordination, and stakeholder comms**.
- Oversee **project planning and execution** across four departments (Finance, Marketing, Internal & External Relations), ensuring **clear timelines, responsibilities, and follow-through**.
- Built and iterated **playbooks/operating processes** for mentorship and alumni engagement, tracking participation metrics and feedback.

University of San Francisco Resident Life

San Francisco, CA

Resident Advisor

August 2024 - Present

- Planned and executed workshops and social events for 1k+ students, managing logistics, scheduling, and venues.
- Guided and mentored a diverse group of 50+ students, fostering personal growth and academic success.

Community Assistant

August 2023 - March 2024

- Developed strong communication skills, including conflict resolution and crisis management.
- Handled high-urgency service requests from students/parents/visitors; used calm escalation and clear written communication to resolve issues quickly and protect resident experience.

SKILLS, ACTIVITIES & ACHIEVEMENTS

- **Languages:** Fluent in English and Hindi; Conversational Proficiency Spanish
- **Technical Skills:** Excel, Powerpoint, SQL, Python, Tableau
- **Soft Skills:** Written and Verbal Communication, Teamwork, Time Management, Leadership, Adaptability
- **Activities:** President of the Honors Program, Vice President of USF Club Boxing, Stock Investment Club, Philosophy Club